



**INVITATION TO QUOTE FOR THE PROVISION, DELIVERY, AND
INSTALLATION OF EQUIPMENT AND ACCESSORIES TO CREATE
AN INCLUSIVE BEACH AT A SINGLE LOCATION WITHIN
NORTHERN IRELAND**

Mae Murray Foundation invites suitably qualified suppliers to submit quotations for the provision, delivery and installation of equipment. The appointed supplier will be responsible for ensuring that the project is delivered on budget and programme. The cost of all expenses associated with the undertaking of this project, including VAT, is to be included in the fixed price tender submission.

It is anticipated that an available budget of up to a maximum of **£28,397.00** will be available to undertake the task for this tender.

| QUANTITY | DESCRIPTION |
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| 1 | <p>Tilting Beach Wheelchair for sand use only</p> <p><u>Specification: (equal or approved)</u></p> <ul style="list-style-type: none"> • tilting mechanism • headrest • adjustable lateral supports • adjustable foot/leg supports • chest strap harness, plus additional spare • lap-belt, plus additional spare • brakes • non-rust finish • sized to accommodate both adult or child • 2 x hard copy of operational manual • one year warranty • year one mid season & end season maintenance servicing site visits |
| 3 | <p>Medium Sized Beach Wheelchair for sand use only</p> <p><u>Specification: (equal or approved)</u></p> <ul style="list-style-type: none"> • sized to accommodate small adult or child |

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| | <ul style="list-style-type: none"> • headrest • lateral or arm support with protective inserts • chest harness, plus additional spare • pelvic belt, plus additional spare • footwell with leg support • pair of brakes • full seat vacuum insert • non-rust finish • manual push and pull options for assistant • waterproof foot cover • Max. user weight 120kg • 2 x hard copy of operational manual • one year warranty • year one mid season & end season maintenance servicing site visits |
| 1 | <p>Large sized Beach Wheelchair for sand use only</p> <p><u>Specification: (equal or approved)</u></p> <ul style="list-style-type: none"> • sized to accommodate adult • headrest • lateral or arm supports with protective inserts • chest harness, with additional spare • pelvic belt, with additional spare • footwell with leg support • non-rust finish • pair of brakes • manual push and pull options for assistant • maximum user weight 120kg • full seat vacuum moulding insert • 2 x hard copy of operational manual • one year warranty • year one mid season & end season maintenance servicing site visits • waterproof foot cover |
| 1 | <p>Beach Baby Buggy for sand and all-terrain use</p> <p><u>Specification: (equal or approved)</u></p> <ul style="list-style-type: none"> • balloon wheels • lightweight • removable hood and tray • under seat storage |
| 1 | <p>Beach Walker / combined seat / for sand use only</p> |

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| <p>1</p> | <p><u>Specification: (equal or approved)</u></p> <ul style="list-style-type: none"> • balloon wheels • height adjustable to region of 100cm • combined resting seat • anodised aluminium finish • stainless steel castors • maximum user weight in region of 135kg • 2 x hard copy of operational manual • one year warranty as minimum • year one mid season & end season maintenance servicing site visits <p>Beach Walker for sand use only</p> <p><u>Specification: (equal or approved)</u></p> <ul style="list-style-type: none"> • balloon wheels • height adjustable to region of 80cm • stainless steel finish • maximum user weight in region of 155kg • 2 x hard copy of operational manual • one year warranty as minimum • year one mid season & end season maintenance servicing site visits |
| <p>1</p> | <p>Participation, Inclusion & Maintenance Pack to include:</p> <p><u>Specification: (equal or approved)</u></p> <p>1 x Designated Area Safety Flag</p> <ul style="list-style-type: none"> • teardrop flag • wind resistant • sand use base • carrier bag • 3 metre height • quality to be approved • Approved Mae Murray Foundation logo & charity number • Creating Change Together bannerline • Approved Ards& North Down Borough Council logo • All artwork to be approved <p>1 x Pop-up shelter</p> <ul style="list-style-type: none"> • strong wind resistant, internal ribbing or similar • waterproof |

- flame retardant
- taped seams
- reinforced at all stress points
- UV stabilised
- easy pop-up erect frame, no building
- include 3 quick attach side panels
- industrial hexagonal profile alloy legs
- wheeled storage bag, pegs and guy ropes
- 6m x 3m
- quick release dismantle
- variable head clearance

2000 Beach Equipment safety information leaflets

- A4 double-sided
- full colour
- good quality paper
- text/copy to be drafted by Mae Murray Foundation
- proof edits to be included in cost
- all artwork to be approved
- approved MMF logo and charity number

1 x Beach Games box

- clear plastic with lid to hold all components
- Parachute game
- 10 waterproof beanbags
- 10 rubber rings approx 15cm diameter (for target games)
- 10 small cones

All-weather Beach Changing Robes (commercially available outdoor changing robes, not wheelchair capes)

- 4 x adult size
- 4 x child size
- full length
- waterproof
- warm lined
- hood
- arm holes
- full length zip front

1 x Beach Equipment Routine Maintenance Toolbox

- toolbox to hold all components
- all tools required for adjusting of equipment including, but not limited to: allen keys, adjustable locking pliers, screwdrivers, hammer
- scissors

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| | <ul style="list-style-type: none">• Blue roll or similar• 2 tins of grease or spray, as determined by manufacturer• 1 anti-bacterial spray |
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TERMS & CONDITIONS OF QUOTATION

1. Quotations can only be accepted on the following official Form of Quotation and should be forwarded directly to:

Kyleigh Lough
Mae Murray Foundation
Suite A9&10, Innovation Suite,
Willowbank Business Park,
Millbrook,
LARNE
BT40 2SP

Email: info@maemurrayfoundation.org

2. The closing date for quotations to be submitted to Mae Murray Foundation is Friday 25 January 2019 at 5pm.
3. All quotations must remain valid for a minimum period of 12 months from date of quotation to allow further purchases of equipment at the stated price.
4. Quotations submitted must include all site visits, design, manufacture, delivery, installation and maintenance costs as no additional costs will be considered outside of the formal quotation process.
5. All goods subsequently ordered should be invoiced, delivered and installed in Northern Ireland within ten weeks of order.
6. Awarding of the successful order will be based upon the lowest price received in respect of equal or approved goods under the current quotation process.
7. All queries in relation to this request for quotation should be directed to Kyleigh Lough on 03006001166 or info@maemurrayfoundation.org prior to the deadline for submissions.

FORM OF QUOTATION

| Company Name | Company Address |
|--------------|-----------------|
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Having been fully briefed in relation to the description of goods, terms and conditions of quotation and had any subsequent queries addressed, I/We submit this quotation for the supply and delivery of the following listed items:

| Quantity | Description | Unit Cost (£) | Total (£) |
|-----------------------------|--------------------------------------------------|---------------|-----------|
| 1 | Tilting Beach Wheelchair for sand use only | | |
| 3 | Medium Sized Beach Wheelchair for sand use only | | |
| 1 | Large sized Beach Wheelchair for sand use only | | |
| 1 | Beach Baby Buggy for sand and all-terrain use | | |
| 1 | Beach Walker / combined seat / for sand use only | | |
| 1 | Beach Walker for sand use only | | |
| 1 | Participation, Inclusion & Maintenance Pack | | |
| | Delivery Charges | | |
| Sub total: | | | |
| VAT (if applicable): | | | |
| Total Cost: | | | |

Dated this day of2018

Name

Position in Company

Signature.....